



WINTER 2022 REGISTRATION CALENDAR

Please note all students must contact the appropriate office by **5pm on Wednesday, December 22** to schedule or obtain an Advisement Verification Number (AVN) to schedule via WIReD. Although registration and add/drop are available via WIReD after December 22, the College will be closed December 23-January 2.

Winter Academic Calendar (Class Meeting Schedule)

The calendar below outlines meeting times for classes that meet in-person or remotely. All classes (in-person, online and remote) begin and end on the same dates, but asynchronous online classes do not have specified meeting times.

Monday	Tuesday	Wednesday	Thursday	Friday
December 2021 12/27 COLLEGE CLOSED	12/28 COLLEGE CLOSED	12/29 COLLEGE CLOSED	12/30 COLLEGE CLOSED	12/31 COLLEGE CLOSED
January 2022 1/3 CLASSES BEGIN 9 a.m.-Noon & 1-3 p.m.	1/4 9 a.m.-Noon & 1-3 p.m.	1/5 9 a.m.-Noon & 1-3 p.m.	1/6 9 a.m.-Noon & 1-3 p.m.	1/7 9 a.m.-Noon & 1-3 p.m.
1/10 9 a.m.-Noon & 1-3 p.m.	1/11 9 a.m.-Noon & 1-3 p.m.	1/12 9 a.m.-Noon & 1-3 p.m.	1/13 9 a.m.-Noon & 1-3 p.m.	1/14 GRADES DUE 10 a.m.

Important Registration Information

How to Register:

Register with an advisor, via WIReD with an AVN or by phone.

- Returning students - registration begins October 28
- New students - registration begins November 1

Drops for Non-payment:

Students who have not paid by the noted deadlines will be dropped for non-payment.

Add/Drop:

Add/drop is available on the web via WIReD with an AVN prior to the term start date. Students may also add/drop with an academic advisor through the first day of the term. Please review Dates and Deadlines for add/drop information. Please note, a course must be dropped prior to the term start date in order to receive a full refund.

Withdrawals:

Students withdrawing from all winter courses can withdraw by sending a request to registrar@hvcc.edu via HVCC e-mail or visiting the Registrar's Office with picture ID.

Students withdrawing from a course and remaining scheduled in a course must complete a Course Withdrawal Form with an academic advisor.

Please review Dates and Deadlines for withdrawal information.

Refunds:

The effective date of a drop/withdrawal is the date a request or completed form is received in the Registrar's Office. This effective date is used for refund calculation. If the College is closed, a student may e-mail registrar@hvcc.edu from his/her HVCC student e-mail account to request a drop for a full refund. Please review Dates and Deadlines for refund information.

Certificate of Residence:

Certificates must be dated on/after November 4, 2021 (within 60 days of the start date).

Billing:

Bills are sent via postal mail to the student's permanent address on file and via e-mail to the student's college (@hvcc.edu) email address. Bills will be mailed on October 27, November 3, 10, 17 and December 1. Bills are emailed nightly with the exception of December 8. Students can request a bill via e-mail in Hudson Valley WIReD from My Enrollment Step Checklist or the Student Accounts menu.

Dates & Deadlines

Section Numbers	900's
Session Dates	1/3/22-1/13/22
Payment Reminder	12/1/21
Tuition Due Date <i>Schedule Drop for Non-Payment</i>	12/8/21 5 p.m.
Payment Reminder	12/21/21
Course Cancelled for Low Enrollment	12/22/21
Last day for 100% refund & complete terminations	1/2/22
Add/Drop & Late Registration (\$60 late fee)	1/3/22
Final Schedule Drop for Non-Payment	1/3/22 5:30 p.m.
25% refund of tuition for complete terminations	1/3/22
Withdrawal period begins	1/4/22
25% refund of tuition for withdrawals	1/4/22-1/5/22
Withdrawal Deadline	1/12/22