

## Eligibility

To enroll in the TASC Program a student must take a pre-admission test. Only those who are currently performing at an 8<sup>th</sup> grade level can enroll in the TASC course. Exceptions to this will be limited and made on a case by case basis with the recommendation of the instructor. Please contact our office at 518-629-7339 to register in one of these sessions.

If you are enrolling in this class and are under 19 years of age, there are very specific guidelines that need to be met before you can sit for the exam. Please visit the New York State website-<a href="http://www.acces.nysed.gov/ged/">http://www.acces.nysed.gov/ged/</a> and carefully review the Application and Eligibility Requirements.

All students enrolling in this course must have a valid NYS Certificate of Residence on file. Certificates are valid for one year. For complete information on obtaining a Certificate of Residence please contact our office or visit - <a href="https://www.hvcc.edu/cashier/cor.html">https://www.hvcc.edu/cashier/cor.html</a>

## Attendance/Refunds

It is very important that you attend all sessions of this program. Preparing for this exam requires a great deal of time, hard work and dedication. Additional work will be expected outside of class time. If a student does not attend within the first two weeks of the session the student will be dropped from the course and all course fees forfeited. It is the student's responsibility to notify the Office of Community & Professional Education in writing should they wish to withdraw. Please refer to our cancellation and refund policy - <a href="https://www.hvcc.edu/communityed/cancel.html">https://www.hvcc.edu/communityed/cancel.html</a>

If you received a scholarship to participate in this program and you do not attend or stop attending without notifying our office in writing you will not be eligible to receive a scholarship in a future semester.

## **Student ID's and Parking Permits**

All students enrolled are eligible for a HVCC parking decal. Please complete the appropriate form in our office, you will need to know your license plate number. Also after registration is complete students can obtain a HVCC ID card from the Public Safety Office which is located in the Siek Campus Center. Students need to bring photo ID to obtain the ID card. Also please note students enrolled in this course do not pay student activity fees and therefore are not eligible for discounts on tickets and trips and are not able to ride the CDTA busses free of charge.